

# Native American Community Services of Erie & Niagara Counties, Inc.

1005 Grant Street ● Buffalo, NY 14207-2854 ● (716) 874-4460 ● Fax (716) 874-1874 1522 Main Street ● Niagara Falls, NY 14305 ● (716) 299-0914 ● Fax (716) 299-0903

www.nacswny.org

# Michael N. Martin

#### POSITION AVAILABLE

Equal Opportunity Employer

Posting Date: October 6, 2016

Position: PREVENTION SPECIALIST

**Type:** FT / Hourly / Non-exempt

Hours: Non-traditional
Salary: Up to \$14.90 hourly
Office: Erie & Niagara Counties

## **Summary**

Responsible for providing evidence-based prevention curricula for youth and community members as part of an overall strategy that addresses alcohol related issues, among other at-risk subjects. Key roles include outreach, recruitment, and engagement of participants.

## **Duties / Tasks**

- Comfortably and accurately present sensitive material regarding all topics of prevention to both youth and adults
- Perform effectively within a classroom setting
- Deliver comprehensive, evidence-based, medically accurate, age & stage appropriate, education workshops/sessions
- \*Qualifications:
  - Bachelor's degree in Human Services or related
  - NYS Teaching Certification +
  - Two (2) years experience w/ at-risk youth
  - Competency in issues regarding: A/SA, family planning, and reproductive health ++
  - Comfortable in front of an audience
  - Certified CPR and First Aid training
  - Skillful in classroom management
  - Computer savvy

- R Connect participants with proper services
- Develop referral resources and linkages
- R Collaborate w/ local community resources
- Participate w/ outreach
- Accurately collect and report data
- Complete all paperwork and reports on time
- Knowledge of the local Native American community
- Outgoing, upbeat, able to get things done
- Able to abide by a smoke-free policy
- Capable of lifting at least 25 lbs.
- Clean valid NYS driver's license w/ own transportation and auto liability insurance coverage of 100/300k
- Acceptable outcome of background investigations
- \*All hires at the discretion of the Executive Director

**For Consideration (REQUIRED):** 

Send Cover AND Resume

Email (only): ccaulder@nacswny.org

Subject: PrevSpec2016

**Closing Date: When Filled**